



***DRAFT***

**MINUTES  
ORDINARY MEETING OF COUNCIL**

***held on***

**WEDNESDAY, 11 NOVEMBER 2020**

**PRESENT**

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), James Craft, Mark Munro, Colin Hamilton, Les Lambert, Lyn Jablonski, Rob McCutcheon and; Mrs Jane Redden (General Manager); Mr André Pretorius (Director Infrastructure & Engineering Services); Mr Phil Johnston (Director Community & Economic Development), Mr John Sevil (Director Finance & Corporate Strategy), Mrs Marion Truscott (Director Governance) and Mrs Sally McDonnell (Minute Taker).

**WELCOME**

The Chair welcomed those present and declared the meeting open at 5.30 pm.

**PRAYER**

The Lord's Prayer was taken by those present.

**ACKNOWLEDGEMENT OF COUNTRY**

The Acknowledgement to Country was made by Cr Davies.

**APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**CONFIRMATION OF MINUTES**

**RESOLVED** Crs Collins/Munro that the Minutes of the Ordinary Meeting held on 14 October 2020 be adopted.

**2020/249**

**DISCLOSURES OF INTERESTS**

**Cr Les Lambert declared a Significant Non-Pecuniary Interest in item 6 – Reports to Council Infrastructure and Engineering Services – Request to Reduce Sewer and Headworks Charges for Timbrebongie Aged Development, as he is the Secretary of the Timbrebongie House Ltd Board.**

**Marion Truscott (Director Governance) declared a Significant Non-Pecuniary interest in item 3 – Closed Meeting Report – Development of Industrial Land, Mitchell Highway Narromine, as the area is within close proximity to her residential property.**

**MAYORAL MINUTE**

**1.    MAYORAL DIARY**

**RESOLVED** Crs Lambert/Craft that the information be noted.

**2020/250**

**2.    DEPUTY MAYORAL DIARY**

**RESOLVED** Crs Collins/Jablonski that the information be noted.

**2020/251**

**3.    DELEGATE'S REPORT – TRANGIE ACTION GROUP**

**RESOLVED** Crs Hamilton/Jablonski that the information be noted.

**2020/252**

**REPORTS OF COMMITTEES**

**1.    REPORT OF NARROMINE AUSTRALIA DAY COMMITTEE**

**RESOLVED** Crs Lambert/Munro that the recommendations from the minutes of the Narromine Australia Day Committee meeting held 13 October 2020 be adopted.

**2020/253**

**2.    REPORT OF TOMINGLEY ADVANCEMENT ASSOCIATION COMMITTEE**

**RESOLVED** Crs Craft/Lambert that the recommendations from the minutes of the Tomingley Advancement Association Committee meeting held 19 October 2020 be adopted.

**2020/254**

**3.    REPORT OF LOCAL TRAFFIC COMMITTEE**

**RESOLVED** Crs Collins/Craft that the recommendations from the minutes of the Local Traffic Committee meeting held 12 October 2020 be adopted.

**2020/255**

**4.    REPORT OF THE TRANGIE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE**

**RESOLVED** Crs Collins/Munro that the recommendations from the minutes of the Trangie Showground & Racecourse Advisory Committee meeting held 27 August 2020 be adopted.

**2020/256**

**REPORTS TO COUNCIL - GENERAL MANAGER**

**1.    INTERNAL REPORTING POLICY**

**RESOLVED** Crs Lambert/Munro that the revised Internal Reporting Policy be adopted.  
**2020/257**

**2.    CODE OF CONDUCT STATISTICS REPORT**

**RESOLVED** Crs Collins/Craft that the Code of Conduct Statistics Report for 1 September 2019 to 31 August 2020 be noted.  
**2020/258**

**3.    LEASE FEE – OFFICE SITE NO 3. NARROMINE AERODROME**

**RESOLVED** Crs Collins/Craft that a 12-month lease agreement be entered into for Office Site No 3 at the Narromine Aerodrome at a commencing rental of \$169.37 per month (GST inclusive), with CPI increments to be applied in May 2021, and annually thereafter for the term of the lease.  
**2020/259**

**4.    TOMINGLEY GOLD OPERATIONS (TGO) – COMMUNITY FUND PANEL**

**RESOLVED** Crs Craft/Lambert that Council approves the allocation of funds from the TGO Community Fund as follows:

- Tomingley Advancement Association – Construction of Gazebo, play area and BBQ adjacent to Tomingley Hall - \$30,668.

**2020/260**

**5.    LEASE OF PART NARROMINE SHIRE FAMILY HEALTH CENTRE**

**RESOLVED** Crs Lambert/Collins that Council enter into a lease agreement with Sonic Healthcare Limited for a 3-year period with an option to renew for a further two by three-year periods, at a commencing rental of \$622.93 per month (inclusive of GST), with annual CPI increments to be applied thereafter.  
**2020/261**

**6.    LEASE OF UNUSED ROADWAY AND ADJACENT FOOTPATH AREA**

**RESOLVED** Crs Collins/McCutcheon that Council:

1. Renew the lease of unused roadway plus the adjoining footpath area of 56.8 sq meters x 2 on the eastern and western side of John Street adjacent to the Tandara Caravan entrance in Trangie for a further 5-year period at a commencing rental of \$107.63 (including GST) per annum, with annual CPI increments to be applied thereafter.
2. Advertise in a local newspaper the notice of intention to renew the lease and serve the notice on the owner of each parcel of land adjoining the length of the public road concerned.

**2020/262**

**REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT**

**1.    DEVELOPMENT APPROVALS**

**RESOLVED** Crs Lambert/Jablonski that the information be noted.

**2020/263**

**2.    HUBNSPOKE PROJECT UPDATE**

**RESOLVED** Crs Lambert/Collins;

1. That Council proceed with the development of the Co Working space as outlined at 37 Burraway Street including the additional funding allocation of \$100,980 as outlined in the November 2020 Quarterly Budget Review.
2. That Council not invite tenders for the works under section 55(3)(i) of the Local Government Act 1993, due to extenuating circumstances being that a competitive process has already been undertaken, and therefore a satisfactory result would not be achieved by inviting tenders.

**2020/264**

**REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES**

**1.    WORKS REPORT**

**RESOLVED** Crs Lambert/Craft that the information be noted.

**2020/265**

**2.    LEASE FEE – NARROMINE POOL HOUSE**

**RESOLVED** Crs Lambert/Munro that the lease fee for the Narromine Pool House be set at \$260 per week commencing 17 November 2020 to 16 November 2021.

**2020/266**

**3.    DRAFT WASTE MANAGEMENT STRATEGY**

**RESOLVED** Crs Collins/Munro that the Draft Waste Management Strategy 2020-2028 be placed on public exhibition for 28 days.

**2020/267**

**4.    NARROMINE AIRPORT GAP ANALYSIS**

**RESOLVED** Crs Lambert/Jablonski;

1. That Council note this report.
2. Council has allocated \$87,500 from the General Manager's contingency (part of QBR), for additional Geotechnical and pavement studies at the Narromine Aerodrome.
3. That consideration be given to other improvements to the Aerodrome as recommended in the attachment and that appropriate funding be applied for in future based on operational requirements.

**2020/268**

**REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES (Cont'd)**

**5.    FIXING LOCAL ROADS**

**RESOLVED** Crs McCutcheon/Lambert;

1. That Council note this report and attachments for information.
2. That Council endorse a co-contribution of \$1.66 Million obtainable from the unrestricted cash balance to be spend under the Fixing Local Roads Program. Council's co-contribution will be adjusted to 25% of the allocated amount, should we be unsuccessful in obtaining the maximum funding.

**2020/269**

**Cr Les Lambert declared a Significant Non-Pecuniary Interest in item 6 – Reports to Council Infrastructure and Engineering Services – Request to Reduce Sewer and Headworks Charges for Timbregongie Aged Development as he is the Secretary of the Timbregongie House Ltd Board.**

**Cr Les Lambert left the meeting at 5.52pm**

**6.    REQUEST TO REDUCE SEWER AND HEADWORKS CHARGES FOR TIMBREBONGIE AGED DEVELOPMENT**

**RESOLVED** Crs Munro/Jablonski;

1. That Council agree to the request to reduce the sewer and headworks charges for DA 2019/70 to be:  
  
16 x \$6,255 = \$100,080 for the freehold allotments and the amount payable for the 31 two-bedroom aged care units be reduced to zero.
2. That 28 days' public notice of Council's proposal to pass the resolution be undertaken prior to final consideration by Council.

**2020/270**

**Cr Les Lambert returned to the meeting room at 6.00pm**

**REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY**

**1.    INVESTMENT REPORT AS AT 31 OCTOBER 2020**

**RESOLVED** Crs Craft/Munro that:

1. the report regarding Council's Investment Portfolio be received and noted;
2. the certification of the Responsible Accounting Officer is noted and the report adopted.

**2020/271**

**2.    2019-20 ANNUAL FINANCIAL STATEMENTS**

**RESOLVED** Crs Lambert/Munro that Council adopts the 2019-20 Audited Financial Statements and Auditors report as presented.

**2020/272**

**REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY (Cont'd)**

**3.    QUARTERLY BUDGET REVIEW STATEMENT – 30 SEPTEMBER 2020**

**RESOLVED** Crs Lambert/McCutcheon that:

1. That the document entitled "Quarterly Budget Review Statement – 30 September 2020", as attached to the report, be noted;
2. That the variations of income, operating expenditure, capital expenditure and reserves as identified in the "Quarterly Budget Review Statement – 30 September 2020" be approved and voted.
3. That Council note the amount of \$2,010,000 is being allocated from Council's Unrestricted Cash Reserves.

**2020/273**

**QUESTIONS WITH NOTICE REPORT**

The questions raised by Cr Hamilton were considered.

**CONFIDENTIAL MATTERS REPORT**

**RESOLVED** Crs Munro/Craft that Council moves into Closed Meeting under section 10A(2)(d)(i) of the Local Government Act 1993 as the items contain commercial information that would, if disclosed, prejudice the commercial position of the person who supplied it and is therefore not in the public interest to disclose. Early disclosure of the information may put Council at a commercial disadvantage and prevent it from achieving best value for money outcome for the community.

**2020/274**

All members of the public left the meeting at 6.31pm





**OPEN COUNCIL**

**Resolutions from the Closed Meeting**

The Motions adopted in Closed Meeting are as follows:

**1. FURTHER DEVELOPMENT OF NARROMINE AERODROME**

**RESOLVED** Crs Collins/Lambert that:

1. That in principle support be provided for the further development of the Narromine Aerodrome as outlined in the report.
2. That the General Manager be delegated to undertake the initial steps as outlined in the report and provide a detailed report to Council regarding progress.

**2020/275**

**2. BUSINESS CASE INDUSTRIAL PRECINCT AND FREIGHT EXCHANGE**

**RESOLVED** Crs Collins/Munro that:

1. That in principle support be provided for development of the Narromine Industrial Hub and Freight Exchange project.
2. That this in principle support be provided on the basis of favourable land tenure options and a successful funding application to the NSW State Government.
3. That a further report detailing progress towards each of the steps be brought back to Council for further consideration.

**2020/276**

**3. DEVELOPMENT OF INDUSTRIAL LAND MITCHELL HIGHWAY, NARROMINE**

**RESOLVED** Crs Collins/Lambert that Council:

1. Provide in principle support for the development of the project as outlined in the report.
2. That the General Manager be delegated to undertake discussions with the current owner and to bring a further report to Council in regards to progressing the development.

**2020/277**

**4 REGIONAL CONNECTIVITY PROGRAM**

**RESOLVED** Crs Lambert/Munro that:

1. Council applies for funding under the Regional Connectivity Program (RCP).
2. The application be made for five (5) x 45 metre towers at a total cost of \$2.25 million.
3. Council contributes of \$150,000 from the General Manager's contingency fund towards the project on the basis of a successful application.

**2020/278**

There being no further business the meeting closed at 6.53 pm.

The Minutes (pages 1 to 10) were confirmed at a meeting held on the  
day of \_\_\_\_\_ 2020, and are a full and accurate record of  
proceedings of the meeting held on 11 November 2020.

**Chair**